



YAAANA

**THE YIDDISH
ARTS AND ACADEMICS
ASSOCIATION OF NORTH AMERICA**

Internship title	Social Media Developer/Coordinator Internship
Reporting to	Jana Mazurkiewicz Meisarosh, Founder of YAAANA
Credits	Unpaid position, can be taken for school credits
Hours	Part time: 5 - 20 hours per week (flexible)
Location	remote internship

The Yiddish Arts and Academic Association of North America (YAAANA) is looking for a social media developer/coordinator intern. The mission of YAAANA is to promote Yiddish language and culture through academic and artistic events. To learn more about the organization, please visit www.yaaana.org.

We are currently seeking an organized, energetic, and diligent individual to assist us in developing, coordinating, and growing our social media and online presence. No knowledge of Yiddish language is required. Our interns receive free access to all YAAANA events and classes as well as to the YAAANA archives.

Training, supervision, and feedback will be provided.

Key responsibilities and duties

1. Develop our social media content and update social media pages on a regular basis – Facebook, Twitter, Instagram, YouTube, etc.
2. Design and manage newsletter and other communication.
3. Design printable marketing materials, such as leaflets.
4. Send informational emails to partners, donors, subscribers.

Work experience & skills

1. Proficiency with social media and MS Office programs.
2. Superior written communication skills.
3. Ability to work independently with minimal supervision.
4. Strong initiative and creativity.

To apply for this position, please send a cover letter and resume to Jana Mazurkiewicz Meisarosh at: jana@yaaana.com Questions? Please call us at: [619-719-1776](tel:619-719-1776).